

Position Descriptions for GDLA Substantive Law Committees

In general, GDLA Substantive Law Committees will perform the following functions:

- Prepare an annual case law update for the GDLA Law Journal
- Provide one or more articles annually for the GDLA newsletter
- Provide quarterly case law updates for the GDLA Web site
- Help populate and keep current the Brief Bank, Discovery Tools and Tort Reform Database areas of the GDLA's Web site
- Hold an annual or semi-annual CLE
- Prepare and deliver a CLE lecture at the GDLA annual meeting every 2-3 years
- Hold an annual meeting or semi-annual meeting(s) of the committee
- Send a representative to one of the four, quarterly GDLA board meetings
- Send representatives to the GDLA annual meeting
- Submit annual updates to GDLA Charge Book

Chair

The Chair will be a one-year position and would oversee the activities of the committee. The chair must have specific expertise and experience in the committee's area. The chair will write or direct the writing of his or her committee's article for the GDLA Law Journal and take the lead in planning any CLE the committee chooses to do. The Chair would participate in any CLE put on by the committee if available to do so. The chair will direct the committee members who will provide quarterly case law updates for posting on the GDLA Web site and in the newsletter. The Chair will be invited to attend one GDLA board meeting per year.

Vice Chair

The Vice Chair will write or assign and deliver to the GDLA's newsletter editor one or two articles per year. The Vice Chair would participate in any CLE put on by the committee if available to do so. After his or her term, the Vice Chair will become the Chair. In his or her capacity as Vice Chair, he or she will take the lead in fulfilling the position of Chair in the event that the current Chair can no longer fulfill his or her duties.

Committee Member

Younger lawyers are especially encouraged to serve as committee members in support of the Chair and Vice Chair. Committee members will assist in updating case law for the GDLA Web site and providing articles for the newsletter. They will review committee articles prepared for the newsletter and Law Journal and will have the opportunity to write or contribute to these articles. Committee members would participate in any CLE put on by the committee if available to do so.

Chair Emeritus

After his or her term, the Chair will become the Chair Emeritus for one year and will review committee materials and continue to advise the committee when asked. The Chair Emeritus would participate in any CLE put on by the committee if available to do so. The Chair Emeritus will assist the vice-chair in running the committee in the event that the current Chair can no longer fulfill his or her duties.

To volunteer for a position, please fax the GDLA Substantive Law Committee Position Application form to the GDLA office for consideration, or download the form at www.gdla.org (found in the Members' Area under "Substantive Law Committees"). You may also submit your application online.

GDLA Substantive Law Committee Position Application

Name: _____

Firm: _____

Committee of Interest (use separate forms if applying for more than one committee)

- | | | |
|---|---|--|
| <input type="checkbox"/> Appellate | <input type="checkbox"/> Automobile | <input type="checkbox"/> Commercial Litigation |
| <input type="checkbox"/> Construction | <input type="checkbox"/> Mass Torts | <input type="checkbox"/> Employment |
| <input type="checkbox"/> Insurance coverage | <input type="checkbox"/> Premises Liability | <input type="checkbox"/> Products Liability |
| <input type="checkbox"/> Professional malpractice | <input type="checkbox"/> Trucking | <input type="checkbox"/> Workers' Compensation |

Expertise

Briefly describe your experience and expertise in this area. Include years of experience, number of cases tried in this area (if any), articles written, lectures given, awards received and/or other similar committee participation. You may use a separate sheet of paper, if you wish.

Include any other comments relevant to your application:

Please fax this form to the GDLA President Johnny Foster at **912-352-1471**
You may also submit this form online at <http://gdlainfomedia.com/SubLawCommApp.asp>